

Grams:DAVMAN COM

Fax No. 91-11-23540558
Phones : 23515951, 27521284,
23515953, 23519815,
23625335, 23625838

D AV College Managing Committee
Chitra Gupta Road, New Delhi-110055

No.: _____

Application form for Appointment for the post of Librarian in the Colleges

Application for Appointment as _____
Name of the College _____
Pay Scale _____ Minimum Pay Acceptable: _____
Joining time (if selected) : _____

NOTE : 1. In case the space provided against any of the entries is found inadequate,
please attach separate sheets, quoting the serial number relevant thereto.

1. Name in full Mr./Mrs./Ms. _____
(in block letters)

Fathers Name : Mr. _____

Present Age: _____ Years _____ Months _____ Days

Date of Birth : _____ Place of Birth _____

Nationality: _____ Marital Status _____

Sex : Male _____ Female : _____

Affix recent
passport size
photograph

Member of Scheduled Caste/Tribe/Backward Class _____ (If yes, please attach certificate
from Tehsildar/Magistrat 1st Class of the area)

Nature of Disability (For PH candidates)

2. (i) Present designation & Official Address : _____
(in block letters)
- (ii) Present pay scale & Basic Pay : _____
- (iii) Present Address (for Correspondence) : _____
(in block letters)
- (iv) Telephone no.: (O) _____ (R) _____
(M) _____ (E-mail address) _____

3. Educational Qualifications : Please attach one set of attested copies of your Certificates

Examination	Uni./ Board	Main Subject	Year of Passing	Percentage of marks obtd. (with Max. marks)	Class/ Divn./ Grade	Merit/Prizes/ Medals won if any
1. Matric						
2. 10+2 Pre. Med/ Pre. Engg.						
3. B.A./B.Sc./ B.com. etc.						
4. M.A./M.Sc./M.Com.						
5. B.Ed.						
6. M.Ed.						
7. M.Phil.						
8. Ph.D.(With Title)						
9. Eligibility Test for Lecturership						
10. Any other Exam. (please specify)						

4. Teaching Experience (Details in chronological order, starting with first job)

Name & Address of College/Institution	Date of Joining-Leaving	Designation	Nature of job	Basic Pay p.m. & grade	Reasons for leaving

5. Administrative Experience (if any):

Name & Address of College/Institution	Date of Joining-Leaving	Designation	Nature of job	Basic Pay p.m. & grade	Reasons for leaving

6. Exact Period of Teaching Experience (in years)

	Subject taught	Period	
		From	To
(i) Postgraduate Classes	_____	_____	_____
(ii) Degree Classes	_____	_____	_____
(iii) Any other	_____	_____	_____

7. Publication, if any (please enclose list specifying whether these are of National or International level)

Description	Published	In Press	Accepted for publication	Reference of Citations of the work in journals/ Reviews, if any, may be given, Use separate sheet, if necessary.
(a) Books (b) Research papers (c) Articles (d) (e)				

8. Seminar/Conferences/Workshops/Refresher Courses/Orientation Courses/Summer Schools etc. organised / participated and sessions presided over; if any (Give year-wise detail):

9. Number of M.Phil and Ph.D. dissertation/ thesis supervised, supervision in progress, if any.

10. Number of research projects (joint/independent) (i) in hand, (ii) completed, if any:

11. Participation in the conduct of University Examination (as Centre Superintendent), Setting of Question Papers and evaluation of Answer scripts., if any (Give year-wise detail):

12. Participation in and contribution to the Committee work (as Added member to the faculties, member of Board of Studies etc.) in the various University / College bodies., if any (Give year-wise detail):

13. Membership of Professional Societies , if any :

14. National and/or International Awards, if any :

15. Extra Curricular Activities : Sports/NCC/NSS etc. if any (Give year-wise detail):

16. Experience as a Hostel Warden if any (Give year-wise detail):

17. Experience as Organiser for the Cultural Programme and youth festivals, if any (Give year-wise detail):

18. Experience in organising Declamation contest, Paper reading contest and study trips, if any (Give year-wise detail):

19. Any other relevant information:

20. Is involve in a case lying in the Court of Law Yes _____ No _____
(If yes, give details)

21. Referees

These should be professionally competent persons, well acquainted with some aspect of the applicant's training, accomplishments, capability and character **but must not be relations**. At least two of them should be citizens of India. For applicants having done post-graduate or post-doctoral research, the research supervisors must be listed. Supervisor of each major employment and present or most recent employment must be listed.

Name	Occupation/Position	Address
1. _____	_____	_____
2. _____	_____	_____

22. List of Enclosures (including testimonials):

1. _____	3. _____	5. _____	7. _____
2. _____	4. _____	6. _____	8. _____

23. Declaration :

I solemnly declare that :

- (i) The foregoing information is complete and correct. I am not aware of any circumstances which may impair my fitness for employment in the College affiliated with Punjab University, Chandigarh.
- (ii) I have never been disqualified from University work/appearing in any University examination.
- (iii) I have never been dismissed either from Govt. of India or from University, College or other Public or Private Organisation service.
- (iv) I have never been prosecuted, kept under detention or bound down/fined, convicted by the Court of Law for any offence.

NOTE : If any information supplied by me in the Application Form is found to be incorrect /false at any stage, my candidature/selection may not be considered.

Signature of Applicant

Place: _____

Date: _____

Recommendation of the Employer:

Signature of Employer
with official seal